

## **IEEE UAE Section - Executive Committee** **Meeting Minutes**

**Time:** 06:30pm - 9:00pm  
**Date:** Wed. 17/02/2010  
**Place:** MSU, Dubai

**Attendees (11):** Dr. Eesa Bastaki, Dr. Raed Shubair, Dr. Fadi Aloul, Dr. G. Vijaya, Dr. Hussain Al-Ahmad, Dr. Boutheina Tlili, Eng. Maryam Ali Al Thani. Dr. Hassan Al-Nashash, Essa Al Suwaidi, Dr. Mahmoud Al-Qutayri, Essa Basaeed.

**Apologies (3):** Dr. Mohammed Al-Mualla, Dr. Abdullatif Glass, Adeel Sultan.

**Guests (1):** Eng. Sameer Al-Marzouqi.

### **#Approval of the agenda**

The ExeCom approved the agenda of the meeting with no modifications.

### **#Approval of previous meeting minutes**

Minutes are approved. Follow-ups:

*Meeting on 09/02/2009*

\*Dr. Bastaki will bid for Globecom conference 2012.

*Meeting on 14/05/2009*

\*Prof. Hussain Al-Ahmad to prepare a standard criteria of technical sponsorship of conferences.

\*Budget discussions for 2010.

\*Dr. Vijaya to update the committee of formations of Circuits and Systems Society Chapter (Dr. Nazar) and Engineering Management Society Chapter (Eng. Adeel).

\*Eng. Essa Al-Suwaidi to update the ExeCom regarding 'IEEE young engineer award'.

\*Dr. Glass to organize the efforts towards winning the large section award.

### **#Annual IEEE reporting**

The chair advised the secretaries of all Organizational Units (OU) to submit their annual reports no later than the end of Feb, 2011. The two required reports are:

1. Officers reporting (<http://ewh.ieee.org/forms/scs/interactofficerform.php>)
2. Meeting reports (<http://ieee.org/I31>)

*Actions:*

-All OUs to submit their annual reports.

### **#Preparations of the IEEE GCC Conference**

Dr. Eesa Bastaki updated the ExCom regarding the conference (recent date change, release of 1st Call For Paper (CFP), the host city, etc.). Prof. Hussain AlAhmad, Chair of TPC, & Eng. Al-Thani detailed the results of their visit to look for a suitable venue for the conference. The chair also approved the use of EDAS as the paper submission tool for the conference.

*Actions:*

-Dr. G. Vijaya to send the 1st CFP to his contacts in India.

-Prof. Al-Ahmad to use EDAS for the conference.

### **#2010 plan of technical activities**

Prof. Hussain Al-Ahmad, chair of Technical Activities, commented that it is very hard to plan technical activities as they depend on the availability and schedule of speakers who are mostly non-residents.

### **#The scope of professional activities**

Dr. Raed Shubair, chair of Professional activities, defined professional activities as all activities which are of interest to an IEEE member regarding her/his career and can enhance her/his non-technical professional skills. This includes, but is not limited to soft skills trainings, psychological and sociological issues within the business world as well as economics-related topics.

### **#Next issue of EE Vision**

As the section aims to publish the EE-Vision twice a year, the chair requested from all OUs to submit their news, activities, abstracts of technical activities, etc. to the editor of the newsletter.

#### *Actions:*

- Dr. Mahmoud Al-Qutayri to collect news of student branches and forward them to the editor.
- All OUs to send their latest news to the editor.
- Organizers of technical activities to send the respective abstracts to the editor through the chair of technical activities.
- Deadline of submission: 17-03-2010

### **#IEEE UAE new website**

Eng. Essa Basaeed thanked all ExCom members for their comments and suggestions regarding the newly launched website.

### **#Briefing about WETEX'2010**

Dr. Tlili detailed the potential benefits for students participating in WETEX. For example, attending technical seminars, getting certificates of participation, presenting their projects, and communicating with professionals and engineers.

#### *Actions:*

- Dr. Al-Qutayri to coordinate with Dr. Tlili to organize student participation in the event.
- IEEE UAE Section to deliver a speech at WETEX (Dr. Tlili to coordinate with potential speakers)
- Eng. Adeel to communicate with booth visitors after the event is over.

### **#Engineering competition in MSU**

Dr. Tlili briefed the ExCom regarding the Engineering Competition which will be held at MSU and targets high-school students.

#### *Actions:*

- Eng. Essa Al-Suwaidi to coordinate with Dr. Tlili to encourage members of IEEE Student Clubs to participate in the event.

### **#Preparations for the IEEE UAE Student Day 2010**

Dr. Mahmoud Al-Qutayri, on behalf of Dr. Al-Nashash, advised the ExCom that everything is running smoothly and according to the schedule for the IEEE UAE Student Day. The event will be held at Petroleum Institute (PI), Abu Dhabi, UAE on May 8th, 2010.

### **#NDISC'10**

Prof. Hussain AlAhmad updated the ExCom of the intention to hold the National Digital Image Student Competition for this year 2010 after the great success of the event last year. Prof. AlAhmad requested the financial support (6000 AED) of the IEEE UAE SP/Com Joint Chapter. The chair, Dr. Eesa Bastaki, forwarded the request to the chair of the chapter, Dr. Al-Mualla.

#### *Actions:*

-Dr. Al-Mualla to consider the financial support of NDISC'10.

### **#New business**

Officers complained about various issues with IEEE HQ. Some of these issues are: not receiving publications, no-access to SAMIEEE, and rejecting elevations to senior membership.

#### *Action:*

- All officers to send their complaints to the secretary in order to be discussed in the next regional meeting by the chair.

**Next Meeting:** April 28th, 2010 at BITS-Dubai

**Essa Basaeed**  
**Secretary, IEEE UAE Section.**